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List of Major Staff Training Classes and Workshops

TYPE OF TRAINING	TOPICS	NO. OF CLASSES	ATTENDANCE
New staff orientation programme and core training programme	Understanding the MPF System, MPF legislation and the MPFA	15	359
Skills training workshop	Filing service, staff appraisal review, presentation skills, information technology skills, first aid	19	257
Management development programme	Strategic planning, corporate planning and team building	5	59
Business knowledge training programme	Sharing of MPFA work-related issues	11	530
Business skills for enforcement staff	Court procedures, interactive management, stress management, communication/ customer service skills	24	337