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List of Circular Letters*1 April 2001 to 31 March 2002*

DATE OF LETTER	ADDRESSEE	SUBJECT
3 APR 2001	Trustees	Default Contribution – Reporting Requirements
27 APR 2001	Trustees	First Batch of Default Contribution Notices
25 MAY 2001	Trustees	Severance/Long Service Payment (“SP/LSP”) Offset Against Mandatory Provident Fund (“MPF”) Scheme Benefits
19 JUL 2001	Trustees	Handling of Default Contributions reports after the adaptation period
20 JUL 2001	Trustees	Handling of complaints by employees against employers
27 AUG 2001	Trustees	Termination of Occupational Retirement Scheme (“ORSO Scheme”)
10 SEP 2001	Employers who operate an ORSO Scheme pending termination	Termination of ORSO Schemes
14 SEP 2001	Trustees	Transfer of accrued benefits amongst approved trustees
28 SEP 2001	Trustees	Compilation of ORSO Schemes Statistics
12 OCT 2001	Trustees	Forms MPF(s)–P(M) and MPF(s)–W
22 OCT 2001	Industry & Regulators	Continuing Professional Development (“CPD”) for MPF Intermediaries
22 OCT 2001	MPF Corporate Intermediaries	Continuing Professional Development (“CPD”) for MPF Intermediaries
23 OCT 2001	Trustees	Self-employed Persons (“SEPs”)
30 OCT 2001	MPF Corporate Intermediaries	Third Edition of Study Notes of the MPF Intermediaries Examination
13 NOV 2001	Trustees	Forms MPF(s)–P(M), MPF(s)–W and MPF(s)–P(E) (“Forms”)
19 NOV 2001	Trustees	Calculations of Mandatory Contribution and Contribution Surcharge
18 DEC 2001	Trustees	Requirements for Members’ Information
20 DEC 2001	MPF Corporate Intermediaries	Continuing Professional Development (“CPD”) for MPF Intermediaries
2 FEB 2002	Trustees	Calculation of Compensation Fund Levy
4 MAR 2002	Trustees	Requirements on Credit Rating
8 MAR 2002	Trustees	Outstanding Surcharge Period-Annual Benefit Statements